



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

FINANCE & RESOURCES COMMITTEE OUTCOMES

Report of the Chair of the Finance & Resources
Committee

Agenda No:

Date: 5 September 2008

Purpose of Report:

To report to Members on the business and actions of the Finance and Resources Committee meeting of 25 July 2008.

CONTACT OFFICER

Name : Neil Timms
Head of Finance & Resources
Tel : (0115) 967 0880
Email : neil.timms@notts-fire.gov.uk

Media Enquiries Contact : Elisabeth Reeson
(0115) 967 5889 elisabeth.reeson@notts-fire.gov.uk

1. BACKGROUND

As part of the revised Governance arrangements the Authority has delegated key responsibilities for Finance and Resources to the Finance and Resources Committee. As part of those delegated responsibilities, the Chair of the Finance and Resources Committee and the Management lead report to the Authority on its business and actions as agreed at Fire and Rescue Authority meeting on 1 June 2007.

2. REPORT

2.1 The minutes of the meeting of the Finance and Resources Committee held on Friday 25 July 2008 are attached to this report at Appendix B. The following summarises the main points of the papers discussed at the meeting.

2.2 The Committee were firstly in receipt of three monitoring reports for the period up to 30 June 2008. These were in relation to :

- § Revenue Monitoring – detailing the financial performance of the Service and highlighting areas of concern;
- § Capital Monitoring – analysing significant variances against the original programme; and
- § Prudential Code Monitoring – detailing performance relating to the prudential indicators for capital accounting and treasury management.

It was resolved that all three reports be noted. However, in respect of revenue monitoring, it was requested that on behalf of the Authority, the Policy and Strategy Committee be requested to lobby for a government subsidy on fuel.

2.3 Additionally, the Committee were presented with three further reports which outlined:

- § Internal Audit Annual Report 2007/08 – informing Members of the internal audit review undertaken by the Head of Finance and Resources;
- § Medium Term Financial Strategy 2008/09 to 2010/11; and
- § Treasury Management Annual Report 2007/08 – highlighting treasury management policies, planned activities and results for the financial year 2007/08.

It was resolved that the reports all be noted.

2.4 The Committee were also in receipt of an update on progress regarding the building of Highfields Fire Station at Beeston. Whilst the report was noted, it was further resolved that the recommendation of a site visit be put to the Policy and Strategy Committee meeting on 1 August 2008. Members will note however, that a report is available elsewhere on this agenda making this recommendation to the Authority.

2.5 The remaining two items on the agenda were subject to consideration by the Committee of exclusion of the public. The exclusion was agreed and the Committee subsequently considered two reports:

- § Internal Audit Review on Risk Management – presenting the review of the system of risk management and management’s response to the recommendations; and
- § Internal Audit Review of Kypera Financial System – highlighting the findings and recommendations arising from the review of the Kypera finance system.

It was resolved that both reports be noted. It was additionally resolved in respect of the Internal Audit Review of Risk Management, that the Chief Fire Officer be requested to convey to staff the Committee’s thanks for their hard work in achieving a high standard in this review.

3. FINANCIAL IMPLICATIONS

All of the reports considered by Finance and Resources Committee on 25 July 2008 were finance related. However, there were no significant financial implications arising from those reports.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

All personnel implications were considered as part of the original reports submitted to the Finance and Resources Committee.

5. EQUALITY IMPACT ASSESSMENT

An initial equality impact assessment has been carried out in relation to this report and is attached as Appendix A. This shows that there are no equalities implications arising from this report.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising from this report.

8. RISK MANAGEMENT IMPLICATIONS

There are no additional risk management issues arising from this report other than those specifically reported to the Committee as part of the reports under consideration.

9. RECOMMENDATIONS

That Members note the contents of this report and the business undertaken by the Finance and Resources Committee.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Councillor Penny Griggs
CHAIR OF FINANCE AND RESOURCES COMMITTEE

INITIAL EQUALITY IMPACT ASSESSMENT

<i>Section</i>	<i>Manager</i>	<i>Date of Assessment</i>	<i>New or Existing</i>
Finance	N Timms	30 July 2008	New
Name of Report to be assessed		Finance and Resources Committee Outcomes	
1. Briefly describe the aims, objectives and purpose of the report.		To inform the Fire and Rescue Authority of the business of the Finance and Resources Committee from its meeting on 25 July 2008.	
2. Who is intended to benefit from this report and what are the outcomes?		The Fire and Rescue Authority require a report on the business of its Committees on a regular basis.	
3. Who are the main stakeholders in relation to the report?		Fire and Rescue Authority	
4. Who implements and who is responsible for the report?		Implementation of any actions arising is the responsibility of the Head of Finance and Resources.	

5. Please identify the differential impact in the terms of the six strands below. Please tick yes if you have identified any differential impacts. Please state evidence of negative or positive impacts below.

<i>STRAND</i>	Y	N	<i>NEGATIVE IMPACT</i>	<i>POSITIVE IMPACT</i>
Race		X		
Gender		X		
Disability		X		
Religion or Belief		X		
Sexuality		X		
Age		X		

6. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group?	Y	N	7. Should the policy/service proceed to a full impact assessment?	Y	N
					X

I am satisfied that this policy has been successfully impact assessed. I understand the impact assessment of this policy is a statutory obligation and that, as owners of this policy, we take responsibility for the completion and quality of this process.

Signed (completing person) Neil Timms Head of Finance and Resources

Date 30 July 2008



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

FINANCE AND RESOURCES COMMITTEE

MINUTES

of the meeting held on **25 JULY 2008** at Fire and Rescue Service Headquarters,
Bestwood Lodge, Arnold, Nottingham, from 10.00 am to 11.00 am.

Membership

Councillor P Griggs (Chair)
Councillor B Cooper
Councillor P Lally
^ Councillor T Pettengell
Councillor M Wood

Members absent are marked ^

1 APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Pettengell (on other Council business).

2 DECLARATIONS OF INTERESTS

No declarations of interests were made.

3 MINUTES

RESOLVED that the minutes of the last meeting held on 4 April 2008, copies of which had been circulated, be confirmed and signed by the Chair.

4 REVENUE MONITORING – TO 30 JUNE 2008

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, detailing the financial performance of the Service and highlighting areas of concern. It was noted that the increase in price of fuel was a significant issue and was expected to result in an overspend this year.

RESOLVED

- (1) that the report be noted;**
- (2) that, on behalf of the Authority, the Policy and Strategy Committee be requested to lobby for a government subsidy on fuel.**

5 CAPITAL MONITORING - TO 30 JUNE 2008

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, analysing significant variances against the original programme.

RESOLVED that the report be noted.

6 PRUDENTIAL CODE MONITORING - TO 30 JUNE 2008

Consideration was given to a report of the Treasurer, copies of which had been circulated, detailing performance relating to the prudential indicators for capital accounting and treasury management.

RESOLVED that the report be noted.

7 INTERNAL AUDIT ANNUAL REPORT 2007/08

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing members of the internal audit review undertaken by the Head of Finance and Resources.

RESOLVED that the report be noted.

8 MEDIUM TERM FINANCIAL STRATEGY 2008/09 TO 2010/11

Consideration was given to a report of the Treasurer, copies of which had been circulated, presenting the medium term financial strategy 2008/09 to 2010/11 to members.

RESOLVED that the report be noted.

9 TREASURY MANAGEMENT ANNUAL REPORT 2007/08

Consideration was given to a report of the Treasurer, copies of which had been circulated, highlighting Treasury Management policies, plans activities and results for the financial year 2007/08.

RESOLVED that the report be noted.

10 HIGHFIELDS STATION UPDATE

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated. Members were recommended to visit the site to review the progress made on the building of Highfields Fire Station at Beeston.

RESOLVED

- (1) that the report be noted;**
- (2) that the recommendation of a site visit be put to the Policy and Strategy meeting on 1 August 2008.**

11 EXCLUSION OF THE PUBLIC

RESOLVED that, pursuant to section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the remaining items as they contained information relating to the financial and business affairs of a particular individual and, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in paragraphs 3 of Schedule 12A to the Act.

12 INTERNAL AUDIT REVIEW OF RISK MANAGEMENT

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, presenting the review of the system of Risk Management and management's response to the recommendations. Members were very pleased with the findings of the internal audit.

RESOLVED

- (1) that the Chief Fire Officer be requested to convey to staff this Committee's thanks for their hard work in achieving a high standard in the internal audit review of risk management;**
- (2) that the report be noted.**

13 INTERNAL AUDIT REVIEW OF KYPERA FINANCIAL SYSTEM

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, highlighting the findings and recommendations arising from the review of the Kypera finance system.

RESOLVED that the report be noted.